

**HUTHWAITE INVOLVING PATIENTS – (HIP GROUP)
ABRIDGED MINUTES WEDNESDAY 19 SEPTEMBER, 2018**

PRACTICE REPRESENTATIVES: 2

PATIENT REPRESENTATIVES: 6

1. APOLOGIES FOR ABSENCE

1 PRACTICE; 2 PATIENT

2. PREVIOUS MINUTES

Accepted as a true record and signed

3. NEW / EXISTING MEMBERS

Chair welcomed a new patient representative to the Group and outlined the purpose of it

4. COMMENTS FROM PRG

The AM confirmed that details of the NAPP registration had been received and that now HIP members can access the NAPP website

5. PPEG

The Chair reported that the next meeting will be in early October and that he will report back when the minutes have been sent through to him

6. CORRESPONDENCE

Nothing had been received by the Chair

The Chair presented the group with the Award and Certificate that the HIP Group had been presented with at the recent CCG awards evening.

7. HEALTH PROMOTIONS

7a Diabetes / Breast Cancer

Final arrangements for the Retinopathy event were agreed and duties were assigned. Promotional material to be collected and distributed to locality and local press to be contacted.

Breast Cancer event to take place in late March 2019.

7b Fashion Show

Carried forward

7c BPMC Walking Group

Chair confirmed that defibrillator code could only be issued when 999 call is made. Due to imminent closure of centre it was decided to monitor the situation on an on-going basis

7d Funding Opportunities

Treasurer to provide a written statement when IT problems have been sorted. Funding opportunities to be discussed with local councillors

8. FLU CLINIC

Final arrangements were made for the event on morning of 22/9/18 – AM presented itinerary of dates for remaining clinics

9. HIP WEBSITE

Nothing to report

10. WOODLANDS SUB-COMMITTEE WORKING PARTY

Carried forward

11. ANY OTHER BUSINESS

The pharmacist from the chemist adjacent to the surgery attended the latter part of the meeting and gave responses to the points raised in the document sent through to the clinical pharmacist – he was requested to provide a few bullet point notes on the responses to the points raised. He also invited members of the Group to visit the pharmacy for a tour to show how certain changes had been implemented

Chair gave AfA for October meeting

12. DATE AND TIME OF NEXT MEETING

10 October 2018 at 17.00