

## **HUTHWAITE INVOLVING PATIENTS – (HIP)**

**MEETING 18<sup>th</sup> July, 2018**

**Practice Representatives:** 4 (2 for first part of meeting)

**Patient Representatives:** 6

Prior to the meeting a discussion took place concerning prescription issues. This was part of an on-going review of the way in which prescription fulfilment is monitored

1. **Apologies** – 3 patient reps
2. **Previous minutes** – Accepted as a true record and signed  
**Action:** Secretary to have Minutes approved, signed and dated

### **3. New and Existing Members**

It was with regret that the resignation of 1 member of the group was reported

### **4. Comments from PRG**

Discussion took place about the creation of an e-mail address for the HIP group for contact with patients – a generic address would need to be formed and AM was asked to check if this was possible

### **5. Citizens Reference Panel**

This is now to be replaced by the Patient and Public Engagement Committee

### **6. Correspondence**

Chair tabled a list of correspondence, which is attached to the minutes.

### **7. Health Promotion**

#### **Future Events**

Chair advised that he and 1 patient rep had attended the Sutton Rotary Club Community Awards at Sutton Academy, where they were presented with a cheque for £186 towards a PA system. The evening was very enjoyable and demonstrated just how supportive the Rotary club was of local initiatives. Chair handed over a copy of the receipt to Assistant Manager to be passed to Liz Griffin for payment.

**Action Assistant Manager / Liz** – to complete payment to Chair

#### **a. Diabetes / or Breast Cancer**

Awaiting confirmation from specialist that he is available for proposed date of 18/10/18

#### **Breast Cancer**

It was agreed that a Breast Cancer event would be carried forward to 2019, possibly 28<sup>th</sup> March 2019 or early April 2019. Due to health staff vacations, it will be several weeks before the discussion can take place.

**b. Fashion Show**

Preliminary arrangements had now been made

**BPMC – Walking Group**

Chair confirmed that the walks were still taking place

**d. Funding Opportunities**

**C/F Actions:** Treasurer will provide a formal written statement for the year when his IT problem has been sorted.

Treasurer is still communicating with the Councillors

8. Flu clinic date is 22/9/19

**9. HIP Website**

Nothing further to add at this stage

**10. Woodlands Sub Committee Working Party**

**C/F** Chair has emailed Mick Gent with regard to an informal meeting and is awaiting a response.

**11. A.O.B**

Nothing to raise

**12. Date and time of the next meeting 15<sup>th</sup> August, 2018 @ 5.00pm**