

HUTHWAITE INVOLVING PATIENTS – (HIP)

MEETING 8th May, 2019

Practice Representatives: 2

Patient Representatives: 7

The 'Practice' survey had now been produced in collaboration between the HIP Group and the Practice. The survey was scrutinised and a comment was raised that needed clarification, after which the surveys will be carried out on 3/6/19 (am) and 5/6/19 (pm)

1. **Apologies** – 2 patient representatives
2. **Previous minutes** – Accepted as a true record and signed
Action: Secretary to have Minutes approved, signed and dated
3. **New and Existing Members**
An existing member had been approached by a patient with the possibility of joining the group – to be pursued at earliest opportunity by existing member
4. **Comments from PRG**
Nothing to report
5. **PPEC**
Assistant Manager advised that there are no set dates for the Pain Management Clinics, but are variable, relating to demand.
Chair to raise with Peter Robinson comments relating to lack of interest of HIP Group in over-viewing issues that affect PPG's. Discussion took place concerning Non-Emergency Patient Transport Services (NEPTS). Chair to raise points discussed with Peter Robinson.
6. **Correspondence**
Chair reviewed the list of correspondence received since the last meeting.
Action: Chair – forward PDF copy to Secretary
Action: Secretary – attached a copy to the minutes
7. **Flu Clinic**
HIP Group members only required at event on Saturday 28/9/19
8. **Health Promotion**
Future Events
 - a. **Fashion Show**
To be discussed nearer the event.
 - b. **BPMC – Walking Group**
Walks are still taking place on Monday mornings from Brierley Park Visitors Centre, but the venue may change in the future. Chair to see clarification from Walking for Health
 - c. **Funding Opportunities**
Chair confirmed that he had placed a bid to the Rotary Club for the provision of folding tables and chairs that could be used at health events, rather than loaning them from the Church. It was stated that the Practice may not have room to store the equipment.

Members of the HIP Group confirmed that it was unlikely that future events could be run in the format that has been successful. A request was made that further effort be expended to find provision for storing the tables and chairs.

9. Election of Officers

The officers for all four posts were confirmed.

10. HIP Website

The log in details for the HIP email account was confirmed by the Assistant Manager.

Photos were required of two of the members to update the website.

Assistant Manager to forward pictures from Breast Cancer Awareness Event to Chair to forward to Amazon Breast Cancer Support and also to place on website.

11. A.O.B

Assistant Manager was to enquire if there were any suitable dates in October for the Cervical Smear event.

Reports had been given to members of the Group regarding problems at the pharmacy adjacent to the surgery – it was requested that the members email the Assistant Manager with the problems.

A member of the group volunteered to log onto the NAPP website and to formulate a presentation regarding Building Better Participation.

12. Date and time of the next meeting 12th June 2019 @ 5.00pm