

**HUTHWAITE INVOLVING PATIENTS – (HIP GROUP)
ABRIDGED MINUTES WEDNESDAY 10 OCTOBER, 2018**

PRACTICE REPRESENTATIVES: 2

PATIENT REPRESENTATIVES: 6

1. APOLOGIES FOR ABSENCE

5 PATIENT

2. PREVIOUS MINUTES

Accepted as a true record and signed

3. NEW / EXISTING MEMBERS

Nothing to report

4. COMMENTS FROM PRG

AM to provide passwords to HIP members so that they may access the NAPP website

5. PPEG

Nothing to report

6. CORRESPONDENCE

Nothing to report

7. HEALTH PROMOTIONS

7a Diabetes / Breast Cancer

Final arrangements for the Retinopathy event were agreed and duties were assigned. Dr Addis to promote that formation of a Diabetes self-help group at the event – Chair to produce a “front-end” presentation to introduce event and deal with “house-keeping” issues

Breast Cancer event to take place in late March 2019.

7b Fashion Show

Carried forward

7c BPMC Walking Group

Position of defibrillator at Visitors Centre to be clarified

7d Funding Opportunities

Treasurer confirmed that he had paid the year’s liability insurance. It was questioned if this was now required as the event that it was required for was no longer running – Treasurer to request a refund.

Treasurer to provide a written statement when IT problems have been sorted. Funding opportunities to be discussed with local councillors

8. FLU CLINIC

The event on the morning of 22/9/18 had gone well and the medical staff thanked the HIP members for their support. A later flu clinic had been cancelled and the HIP member had turned up to support the event – it was agreed that the contact details of the HIP members assisting should be made available so that they can be informed if a cancellation occurs in future

9. HIP WEBSITE

AM to add NAPP website address to HIP website

10. WOODLANDS SUB-COMMITTEE WORKING PARTY

Carried forward

11. ANY OTHER BUSINESS

The pharmacist from the chemist adjacent to the surgery had yet to provide a few bullet point notes on the responses to the points raised. Clinical pharmacist to advise pharmacist that customers are still not being advised to “check in the bag”

Practice representative stated that staff from the Centre were taking part in the Brierley Park Park Run.

12. DATE AND TIME OF NEXT MEETING

21 November 2018 at 17.00