

**HUTHWAITE INVOLVING PATIENTS – (HIP GROUP)  
ABRIDGED MINUTES WEDNESDAY 15 AUGUST, 2018**

**PRACTICE REPRESENTATIVES: 3**  
**PATIENT REPRESENTATIVES: 6**

**1. APOLOGIES FOR ABSENCE**

2 PRACTICE; 3 PATIENT

**2. PREVIOUS MINUTES**

Accepted as a true record and signed

**3. NEW / EXISTING MEMBERS**

Chair confirmed that he had written a letter of thanks to member who had recently resigned

**4. COMMENTS FROM PRG**

PPG email site still to be established by AM

**5. PPEG**

The Chair outlined the main points of the July meeting and a summary was attached to the minutes

**6. CORRESPONDENCE**

The Chair reviewed the correspondence that he had received since the previous meeting – chair to advise 3 patient representatives of the CCG Awards event

**7. HEALTH PROMOTIONS**

**7a Diabetes / Breast Cancer**

Chair confirmed that the guest speaker had confirmed availability for 18/10/18 – HIP meeting to be brought forward to 10/10/18

Breast Cancer event to take place in late March 2019.

**7b Fashion Show**

Carried forward

**7c BPMC Walking Group**

Chair had been unable to complete the final 2 stages of WL training – defibrillator had been fitted at Visitors Centre

**7d Funding Opportunities**

Treasurer to provide a written statement when IT problems have been sorted. Funding opportunities to be discussed with local councillors

**8. FLU CLINIC**

To take place on morning of 22/9/18 – 5 patient representatives confirmed their attendance for assistance – 2 vaccines are required (upto 65 and 65 and over0, so 2 “streams” will be required

**9. HIP WEBSITE**

“Check in the Bag” campaign to be placed on HIP webpage by AM

**10. WOODLANDS SUB-COMMITTEE WORKING PARTY**

Carried forward

**11. ANY OTHER BUSINESS**

Secretary gave AfA for September meeting

**12. DATE AND TIME OF NEXT MEETING**

19 September 2018 at 17.00